Language to be added to Decrees/Orders appointing guardians for Incapacitated Persons:

Under 20 Pa.C.S.A. § 5521(b) , within 3 months of the date of this order or decree, the guardian shall file an inventory with the Clerk of Court’s office. The report is to be completed on a standardized form available on the website of the Administrative Offices of the Pennsylvania Courts.

Under 20 Pa.C.S.A. § 5521(c) (1), the guardian of the person and/or estate shall file a report with the Clerk of Court’s office regarding the status of the incapacitated person and their estate within 12 months of date of this order or decree and at least one additional report each year thereafter. The reports are to be completed on a standardized form available on the website of the Administrative Offices of the Pennsylvania Courts.

Under 20 Pa.C.S.A. § 5521(c)(2), within 60 days of death of the incapacitated person or if the incapacitated person regains capacity and no longer needs a guardian, the guardian of the person and /or estate is required to file a final report with the Clerk of Court’s office. The report is to be completed on a standardized form available on the website of the Administrative Offices of the Pennsylvania Courts.